

# Village Bagging for a Cause

## Rules and Requirements

### Scheduling:

- Bagging events are in four hour increments. Two time slots are offered. 9AM-1PM or 1PM-5PM.
- Make sure you have at least five and no more than ten representatives present at a time.
- Village allows one bagging event per organization per year, due to the high demand of requests.
- If your group needs to cancel your bagging event, please contact the store directly.

### Age Requirements:

- Baggers must be at least 14 years of age.
- If the baggers are between ages 14-18, there must be 1 adult to every 4 children.

### Dress/Etiquette:

- Your organization must be clearly identified. Please wear a uniform/t-shirt to identify the organization you're representing.
- Please wear closed-toe shoes. This is critical, to comply with our safety standards.
- We do not allow cell phone use or eating/drinking/gum chewing during your bagging shift.

### Collection/Promotion:

- Please bring collection cans with your organization's logo on it.
- You may bring posters to hang on the front end (not required)
- You may NOT collect donations outside if all registers are full. Please plan your group size accordingly if the store is a smaller store.
- We do not allow canning/collecting of donations outside the store of any kind.

### Training:

- Arrive 20 minutes prior to your scheduled start time so our front end manager can give your team a bagging orientation.
- Upon arrival to the store, please go to the Guest Services Counter and check in with the Front End Manager.
- Please bring a positive attitude with you that day! Remember, you will be the last people our customers see on their shopping trip. A smile and "thank you and have a nice day" go a long way!



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